



FAIRFIELD, NEW JERSEY 07004

## **ATTENTION PARENTS OF SECOND GRADE STUDENTS**

May 17, 2024

Beginning in May, all students currently enrolled in second grade at Stevenson School, who will be moving up to third grade at Churchill School for the 2024-2025 school year, will be required to reregister their child.

Registration materials can be found on the Fairfield website ([fpsk6.org](http://fpsk6.org)) under the registration tab. **REGISTRATION will be due no later than July 31, 2024.**

### **What needs to be submitted? Please see below:**

1. Registration Application RENEWAL form
2. Proof of Residency is required by submitting the correct notarized affidavit along with the required documents as noted below:

#### **Certificate of Residency**

- a. Homeowner (Affidavit A)  
Notarized Affidavit along with (1) Deed OR contract of sale OR current Fairfield property tax statement. 3 additional bills/statements listing your name, address and a current date.
- b. Landlord/Tenant (Affidavit B1) – NO FORMAL LEASE  
Notarized Affidavit - Landlord completes the top portion and parent completes the bottom. 3 bills/statements listing your name, address and a current date.
- c. Landlord (Affidavit B2) – FORMAL LEASE  
Notarized Affidavit, a formal lease listing an expiration date and 3 bills/statements listing your name, address and a current date.
- d. Residency Family (Affidavit C) – Living with a Fairfield Resident  
Notarized Affidavit signed by parent AND homeowner/renter you are living with. 3 bills/statements with at least one parent's name listing your name, address and a current date.  
If the resident you live with owns their home, see #2 a. above.  
If the resident you live with rents their home, see #2 b. or #2 c. above.

Please submit the registration application renewal form, notarized affidavit and required documents to Pat Iandolo by scanning them to [iandolop@fpsk6.org](mailto:iandolop@fpsk6.org) (please write "Second Grade" in the subject line) or you may drop off your documents at 277 Fairfield Road, Suite 208. **Registration is due no later than July 31, 2024.**

Thank you,

Dr. Susan Ciccotelli  
Superintendent of Schools