

FAIRFIELD BOARD OF EDUCATION

Public Work Session

Meeting Agenda

Monday, December 16, 2024 at 6:00 PM at the Fairfield Municipal Building

MR. ANTHONY DEPASCALE, BOARD PRESIDENT, CALLED THE ROLL AT 6:00 PM:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Ms. Andrea Bellise-Jandoli		Ms. Angela Altaai	
Mr. Joseph Fede		Mr. Anthony DePascale	
Ms. Melinda Street			

ADMINISTRATION	POSITION	ATTENDANCE
Mr. Ryan Gupta	Superintendent of Schools	
Mr. Wally Lindsley	Business Administrator/Board Secretary	

BE IT RESOLVED that the Fairfield Board of Education meeting finds it necessary to meet in Executive Session (Closed to the Public) to discuss attorney/client privileged information, which is exempt from the Open Public Meetings Act.

RECOMMENDATION TO MOVE TO EXECUTIVE SESSION

BE IT RESOLVED that the Fairfield Board of Education hereby convenes to Executive Session for discussion of the following subjects: _____.

It is anticipated that the Executive Session will take approximately _____; the Board may take action when it reconvenes to Public Session; and the minutes of the Executive Session shall be released to the public when the reason for the Executive Session no longer exists.

EXECUTIVE SESSION

Motion to go into Executive Session to discuss personnel matters or other exceptions to the sunshine laws as follows:

1. Any matter considered confidential by federal law, state statute, or court rule;
2. Any matter in which the release of information would impair the receipt of federal funds;
3. Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
4. Any collective bargaining agreements;

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- 5. Any matter involving the purchase, lease or acquisition of real property with public funds;
- 6. Any tactics and techniques used in protecting the safety and property of the public;
- 7. Any pending or anticipated litigation;
- 8. Personnel matter related to the employment, appointment or termination of current or prospective employees;
- 9. Attorney/Client privilege.

Motion by: _____ Seconded by: _____ Time: _____

Motion to return to open session (to be moved in Public Session):

Motion by: _____ Seconded by: _____ Time: _____

ADJOURNMENT

There being no further business before the Board, the meeting is hereby adjourned.

Motion by: _____ Seconded by: _____ Time: _____

ROLL CALL

Ms. Bellise-Jandoli _____ Mr. Fede _____ Ms. Street _____ Ms. Altaai _____ Mr. DePascale _____

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Meeting Agenda

Monday, December 16, 2024

7:30 PM at the Fairfield Municipal Building

(Access livestream at www.fpsk6.org at 7:30 PM. Also available on Channel 34)

The Board will reconvene from Executive Session and Mr. Anthony DePascale, Board President, will preside and call the public meeting to order at approximately 7:30 PM.

MR. ANTHONY DEPASCALE, BOARD PRESIDENT, CALLED THE ROLL AT 7:30 PM:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Ms. Andrea Bellise-Jandoli		Ms. Angela Altaai	
Mr. Joseph Fede		Mr. Anthony DePascale	
Ms. Melinda Street			

ADMINISTRATION	POSITION	ATTENDANCE
Mr. Ryan Gupta	Superintendent of Schools	
Mr. Wally Lindsley	Business Administrator/Board Secretary	

The public has been duly informed of this meeting in accordance with Chapter 231 of the Public Laws of 1975 by posting, at least 48 hours in advance, a notice on the bulletin boards in Stevenson and Churchill Schools, a notice to the Township Clerk, and a notice to The Herald News and The Progress.

Now, please join us for the Pledge of Allegiance.

BOARD PRESIDENT'S REPORT:

- **Honoring Academic Achievement Presentation**

SUPERINTENDENT'S REPORT:

BUSINESS ADMINISTRATOR'S REPORT:

BOARD COMMITTEE REPORTS/COMMENTS: (any new or old business)

PUBLIC COMMENT ON: *AGENDA ITEMS ONLY*

Guidelines in Accordance with Policy #0167

1. This is not a question and answer session, but an opportunity to hear comments from the public, directed to the Board President.
2. Each person who wishes to make a statement must state their name and address for the record.
3. If it appears this portion of the meeting will last longer than 30 minutes, comments may be limited to 3 minutes each until all others have been heard. No participant may speak more than once on the same topic.
4. District staff members may make a statement, except when the issue addressed is subject to remediation by an existing alternate method and/or the administrative chain of command has been previously utilized.
5. Please be respectful of the Board, Administration, Staff, and audience members in attendance.

FAIRFIELD BOARD OF EDUCATION AGENDA
FINANCE - DECEMBER 16, 2024

The following finance motions are made at the recommendation of the Superintendent of Schools:

CONSENT AGENDA

Anything placed on this agenda, Items **1 to 5**, will be voted upon in one motion.

Motion by _____ Seconded by _____ to approve the following motions:

1F. To approve the Minutes from the Public & Executive Session of November 21, 2024.

2F. To approve the Bills and Claims List and Payroll as follows:

Ratify and Affirm Bills & Claims List - 12/9/2024	\$213,392.34
Ratify and Affirm Bills & Claims List - 12/16/2024	\$154,978.42
Ratify and Affirm November 30, 2024 Payroll	\$429,610.21
Ratify and Affirm December 15, 2024 Payroll	\$435,446.26

3F. To approve the transfer of funds for the month of November 2024 as certified by the Business Administrator and authorized by the Superintendent of Schools.

4F. To approve the report of the Board Secretary and Treasurer of School Monies for the period of November 1, 2024 through November 30, 2024. Pursuant to N.J.A.C. 6A:23A-16.10 and certify that as of November 2024 the Board Secretary's monthly financial reports did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on these reports and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

BE IT FURTHER RESOLVED that the financial reports for the months be accepted and shall become a part of the official minutes of this meeting.

5F. RESOLUTION TO ACCEPT THE BUDGET CALENDAR 2025-2026.

WHEREAS, the Superintendent of Schools recommends that the Fairfield Board of Education accept the Budget Calendar.

October: Superintendent met with Business Administrator to develop a list of Budget Assumptions.

November: Superintendent and Business Administrator met with Finance Committee about strategic planning and budget forecast.
Preliminary discussions with the Administrative Team.

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FINANCE - DECEMBER 16, 2024

- December: Superintendent initiates budget meeting with Administrative Team to discuss:
- Budget Goals
 - Review of the Budget Process
 - Submission of Individual Budgets
- Superintendent and Business Administrator meet with Administrative Team to review submitted budget requests.
Begin development of first draft of budget.
- January: Revise budget as necessary.
Meet with the Finance Committee and budget status.
- February: Revise budget upon release of Governor's Budget Address, State Aid figures.
Meet with Finance Committee about budget revisions/status.
- March: Adoption and filing of the Tentative Budget. (March 13, 2025)
Submission of Tentative Budget to Executive County Superintendent for review and approval.
- April: Approval of submitted budget by Executive County Superintendent (NJDOE).
- May: Public Hearing, Budget Presentation. (May 1, 2025)
Adoption of Final Budget.
Budget revisions if necessary.

Note: Dates and presentations are subject to change in accordance with the NJ Department of Election's established Budget Calendar.

ROLL CALL

Ms. Bellise-Jandoli _____ Mr. Fede _____ Ms. Street _____ Ms. Altaai _____ Mr. DePascale _____

**FAIRFIELD BOARD OF EDUCATION AGENDA
GRANTS - DECEMBER 16, 2024**

The following grant motion is made at the recommendation of the Superintendent of Schools:

CONSENT AGENDA

Anything placed on this agenda, Item 1, will be voted upon in one motion.

Motion by _____ Seconded by _____ to approve the following motion:

- 1G. WHEREAS, the Fairfield School District desires to apply for and obtain a grant from the New Jersey Department of Community Affairs for approximately \$200,400 to carry out a project to repair/upgrade the recreation areas at Adlai E. Stevenson.

BE IT THEREFORE RESOLVED,

- 1) that the Fairfield School District does hereby authorize the application for such a grant; and,
- 2) recognizes and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between Fairfield School District and the New Jersey Department of Community Affairs.

BE IT FURTHER RESOLVED that the persons whose names, titles, and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection herewith.

ROLL CALL

Ms. Bellise-Jandoli _____ Mr. Fede _____ Ms. Street _____ Ms. Altaai _____ Mr. DePascale _____

FAIRFIELD BOARD OF EDUCATION AGENDA
ADMINISTRATIVE - DECEMBER 16, 2024

The following administrative motions are made at the recommendation of the Superintendent of Schools:

CONSENT AGENDA

Anything placed on this agenda, Items **1 to 2**, will be voted upon in one motion.

Motion by _____ Seconded by _____ to approve the following motions:

- 1A. To approve with appreciation the following donation of school supplies from Amazon, West Caldwell location to the Fairfield School District:

2 - 800 Count Boxes of Crayola Crayons
8 - 30 Count Boxes of #2 Pencils
120 Composition Notebooks
10 Pencil Cases

- 2A. To approve with appreciation the donation of 6 conference room chairs and 12 file cabinets from C. Royce, LLC.

ROLL CALL

Ms. Bellise-Jandoli _____ Mr. Fede _____ Ms. Street _____ Ms. Altaai _____ Mr. DePascale _____

**FAIRFIELD BOARD OF EDUCATION AGENDA
BUILDINGS AND GROUNDS - DECEMBER 16, 2024**

The following buildings and grounds motion is made at the recommendation of the Superintendent of Schools:

CONSENT AGENDA

Anything placed on this agenda, Item **1**, will be voted upon in one motion.

Motion by _____ Seconded by _____ to approve the following motion:

1B. To approve the following Building Use Applications:

<u>Organization Group/Location/Purpose</u>	<u>Date and Time Slot</u>
F.E.A. Meeting Jodie Kohlberg Stevenson - Gym	3:45 PM to 5:00 PM Retroactively to 12/10 and 12/12/2024

ROLL CALL

Ms. Bellise-Jandoli _____ Mr. Fede _____ Ms. Street _____ Ms. Altaai _____ Mr. DePascale _____

FAIRFIELD BOARD OF EDUCATION AGENDA
PERSONNEL - DECEMBER 16, 2024

The following personnel motions are made at the recommendation of the Superintendent of Schools:

CONSENT AGENDA

Anything placed on this agenda, Item **1 to 4**, will be voted upon in one motion.

Motion by _____ Seconded by _____ to approve the following motions:

- 1P. To approve the appointment(s) of the following staff member(s) for the 2024/2025 school year, pending receipt of all required documentation:

Name	Location/ Position	Tenure Track or Leave Replacement	Replacing or New Position	Step	Salary/ Hourly Rate	Effective Date(s) on or about:
Karen Priore	Stevenson Playground/ Cafeteria Aide	N/A	Vacant	N/A	\$15.13 per hour	01/02/2025

- 2P. To approve the following employees for substitute coverage as needed for the 2024/2025 school year, pending receipt of required documentation:

Name	Current Position	Substitute Position
Efsathia Nunez	Stevenson Playground/Cafeteria/Office Aide	Aide
Dawn Barreca	Churchill Playground/Cafeteria Aide	Teacher/Aide

- 3P. To approve the resignation of the following staff member:

Name	Location	Position	Reason	*Last Day of Employment
Daniella DeStefano	AES	Paraprofessional	Resignation	1/14/2025

* In accordance with the 30-day requirement unless mutually agreed for an earlier release date

- 4P. To approve a stipend of \$140 for a room change for Addie Fasulo for the 2024/25 school year.

ROLL CALL

Ms. Bellise-Jandoli _____ Mr. Fede _____ Ms. Street _____ Ms. Altaai _____ Mr. DePascale _____

**FAIRFIELD BOARD OF EDUCATION AGENDA
CURRICULUM/PROGRAM - DECEMBER 16, 2024**

The following curriculum/program motion is made at the recommendation of the Superintendent of Schools:

CONSENT AGENDA

Anything placed on this agenda, Item **1**, will be voted upon in one motion.

Motion by _____ Seconded by _____ to approve the following motion:

1C. To approve the addition of the following field trip to our current list:

<u>Event/Location</u>	<u>Subject Area</u>
Friendship Circle - LifeTown	Life Skills

BE IT RESOLVED that the HSA will be funding this trip.

ROLL CALL

Ms. Bellise-Jandoli _____ Mr. Fede _____ Ms. Street _____ Ms. Altaai _____ Mr. DePascale _____

FAIRFIELD BOARD OF EDUCATION AGENDA
POLICY - DECEMBER 16, 2024

The following policy motion is made at the recommendation of the Superintendent of Schools:

CONSENT AGENDA

Anything placed on this agenda, Item **1**, will be voted upon in one motion.

Motion by _____ Seconded by _____ to approve the following motion:

To accept the following Superintendent's HIB Investigation results as reported during Executive Session on November 21, 2024:

1PO. HIB incident WSCS #4 2024-25 was reported to the principal and reviewed by the Superintendent. After a full investigation, it was determined that the incident **was not** within the scope of the ABR definition of HIB.

ROLL CALL

Ms. Bellise-Jandoli _____ Mr. Fede _____ Ms. Street _____ Ms. Altaai _____ Mr. DePascale _____

FAIRFIELD BOARD OF EDUCATION AGENDA
ENROLLMENT - DECEMBER 16, 2024

<u>Grade</u>	<u>Students 6/7/2024</u>	<u>Students 12/13//2024</u>
Preschool Inclusive	17	26
Preschool Disabilities	17	6
Kindergarten	92	97
First	96	92
Second	99	94
Third	84	102
Fourth	108	84
Fifth	108	109
Sixth	86	107
Out-of-District	2	2
Charter School	0	3
Total	710	722

**FAIRFIELD BOARD OF EDUCATION AGENDA
DECEMBER 16, 2024**

The Board President will open the floor to the public comments on non-agenda items.

PUBLIC COMMENTS: NON-AGENDA ITEMS ONLY

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5. Please be respectful of the Board, Administration, Staff, and audience members in attendance.

NEXT MEETING

BE IT RESOLVED that the next meeting will be held, in person, on January 9, 2025, Public Work Session beginning at 6:00 PM followed by Executive Session with Public Session resuming at approximately 7:30 PM, at the Fairfield Municipal Building.

ADJOURNMENT

There being no further business before the Board, the meeting is hereby adjourned.

Motion by: _____ Seconded by: _____ Time: _____

ROLL CALL

Ms. Bellise-Jandoli _____ Mr. Fede _____ Ms. Street _____ Ms. Altaai _____ Mr. DePascale _____